

ST. IPPOLYTS PARISH COUNCIL

Minutes of St. Ippolyts Parish Council held on Monday 11th October 2021 at St Ippolyts Parish Hall.

Welcome to the Meeting of St Ippolyts Parish Council.

ATTENDANCE DETAILS

Cllrs. Mrs Pamela Skeggs (Chairman), Mrs Rebecca Elliott, Mr Daryl Hayler MBE, Mrs Jane Lintott, Mr R. Moore (part) and Mr P.Hobson.

In attendance: One resident and clerk Mrs S.L. Mears.

Also, present: NHC Cllrs. Dr S. Harwood (part) and Mrs C. Strong also HCC Cllr Mr P. Clark (part).

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs. Mr Jon Marsh and Mrs Louisa Knapp.

Resolved Agreed by councillors

2. CHAIRMAN'S ANNOUNCEMENTS

Members are reminded that any declarations of interest in respect of any business set out in the agenda should be declared. Cllr Mrs Skeggs declared an interest in 7b. Cllr Mr P. Hobson declared an interest in 8a.

3. MINUTES OF PREVIOUS MEETING

Copies of the Minutes of the meeting held on Monday 13th September 2021 have been circulated to each member of the Council.

Resolved. The minutes be approved as a true and accurate record of the procedures and be duly signed by the Chairman.

4. PUBLIC PARTICIPATION

A resident discussed the removal of a tree at Orchard Close. Cllr Mr Clark discussed trees on the highway and would pursue matter with the resident. Cllr Dr Harwood discussed NHC tree planting schemes and resident keen to assist. Resident also discussed recreation ground basketball safety matting concern.

Resolved Clerk to contact CPM to discuss.

5. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS, POLICE AND OTHERS

Cllr Mr Clark discussed school expansion and would forward discussions to clerk. Request made for Brick Kiln Lane cutting back.

Cllr Mr Clark discussed See 7a. Proposed Base Station Upgrade London Road/Broadmeadow Ride if new permission is required if replacing permitted development, Cllr Mr Clark investigating land ownership. Cllr Mr Hobson referred to process and procedure and will forward his email to Cllrs Mr Clark, Dr Harwood, and Mrs Strong.

Resolved. Clerk to forward consultation to Cllr Dr Harwood.

Cllr Mrs Strong discussed NHC election of councillors consultation, part suspension of bin collections, changes to car parking charges and new council website and logo with rebranding to North Herts Council.

Cllr Dr Harwood referred to Green Space Management Action Plan. Possible strategies 1-5 years items including trees, bees, bats, and hedgehogs.

6. CLERK'S REPORT

Cllrs Mrs Skeggs, Mrs Elliott, and clerk met with resident 27th September to mark out the boundary with 6 Rowan Grove. Photo's circulated to resident and councillors. Clerk to contact grounds maintenance to discuss hedge maintenance on the boundary so the hedge fills in the gap between parish council open space and the proposed new fence. Resident to update when fence in position so cutting back the weight and training the hedges to grow upright where possible can take place. Resident discussed concerns regarding a short cut from Rowan Grove path between the bushes making the area slippery in winter months, clerk to discuss with our contractor filling in the hedge gap with more hedging, keeping pedestrians on the path. See 9b).

Resident referred to tree tags and was advised they were from tree survey several years prior.

ST. IPPOLYTS PARISH COUNCIL

Question also raised regarding had parish council been approached by Pound Fields developer regarding paths across parish council land, resident was advised question has not been asked by developer.

Clerk chased her request for a key for Football Pavilion, SIFC Chairman Paul Thapar will be organising.

Monthly newsletter from MP Bim Afolami circulated that included Woodland Trust tree planting scheme. Each Parish Council can apply for as many saplings as required, up to 420.

NHC David Furr replied to concerns raised on dog fouling, no further signage is available or dog warden.

Attended Scribefest Conference 29th September. New Cllr training 19th October Cllrs Mr Hayler and Mr Marsh to attend.

7. UPDATE ON ON-GOING MATTERS AND AGREE NEXT ACTIONS

a) Chairman's update.

Education. Clerk sent agreed letter to Mrs Rachel Peddie Headteacher at St Ippolyts C.E. (Aided) Primary School and received phone call from Liz Luxley Chair of Governors.

Spoke with Mrs Peddie regarding this but the school are not in a position to take forward a scheme due to lack of funds also article in the Parish Council Magazine.

Replacement Football Pavilion and Bowls club house. Now need to discuss how to take this project forward, Section 106 needs to be addressed on sites with NHC planning and developers. Budget and funding sources etc.

P3 Clerk informed Andrew Burton HCC of the vacancy. Article included in Parish Magazine. Need to prepare poster to go on noticeboards, website, and local Facebook.

Proposed Base Station Upgrade London Road/Broadmeadow Ride. Emailed reply from Nathan Sinclair, Waldon Telecom who confirmed the land is owned by highways, which gives them rights to build on their land with their prior approval, circulated to councillors, clerk, and county councillors. See item 5.

Attended Parish Hall management meeting 29th September. Attended Herts Town and Parish Council 30th September Conference with Cllr Mrs Elliott, notes circulated, Cllr Mrs Elliott referred to presentations.

CPRE Please to read that the Prime Minister used his Conservative Party Conference speech to signal a brownfield-first approach to new building and a commitment to protecting our green spaces from unscrupulous development. A discussion took place.

b) Consultations

Street Naming Consultation for new development at The Foundry, Brookend Lane, St Ippolyts. deadline 22nd October.

Resolved Councillors agreed Isaacs in the name referring to history of the site.

NHC Consultation - How should North Hertfordshire councillors be elected? Deadline 8th November.

HCC Consultation on the Proposal to Close Hexton JMI School, Hexton, Hitchin. Deadline 3rd November.

Resolved. It was agreed to raise concern on the consultation process and support a longer consultation period.

SBC Consultation on Design Guidance Supplementary Planning Document 2021. Deadline 15th November.

London Luton Airport Ltd advance notice of a consultation to be circulated to parties with a legal interest in land or property affected by long-term airport expansion circulated.

c) Parish Council Annual Magazine

Draft copy circulated; 7 sponsors have been included. Clerk contacted printer regarding late October printing. Invoices sent to sponsors. Distribution list circulated, Cllr Mrs Skeggs discussed update needed as additional properties and more volunteers needed.

ST. IPPOLYTS PARISH COUNCIL

d) Maintenance and repairs

Clerk circulated photos of Dellfield, rotten wood near kissing gate and posts.
Resolved. items will be assessed in the annual autumn equipment inspection.
Tile safety matting repairs at play areas will commence.

Tree work Gosmore Village Green overgrown trees adj. Maydencroft Lane to take place 29th November.

e) Play areas, equipment and pavilion visual inspection

Visual inspection summary dated 30th September circulated by Cllr Hayler.

Play equipment summary of recommendations has been discussed on email. Cllr Mr Hayler recommended further discussion following playground inspection training 25th November also attended by Cllr Mrs Elliott.

Resolved It was agreed every four weeks for current visual inspections.

Cllr Mr Marsh reviewed the insurance policy and raised question on liability, clerk forwarded response received.
Disclaimer signage wording and location to be agreed.

f) The Queen's Green Canopy

Resident discussed a willow at Rowan Grove. Funding available is £350.00.

Resolved It was agreed in principle locations Gosmore Village Green, Dell Field and Rowan Grove. Discussion on tree type to take place.

8. PLANNING

a) Planning Applications

21/02700/FPH at Thistley Lodge, Half Hankerchief Lane, Gosmore. Erection of detached garage and store following demolition of existing detached store barn.

Resolved. It was agreed between meetings there was no objection.

21/02694/FPH at 15 Elderberry Drive, St Ippolyts. Single storey rear extension.

Resolved It was agreed there was no objection.

21/02867/FPH at The Barn, Preston Road, Gosmore. Erection of detached double garage with loft above (as a resubmission of planning application 21/01768/FPH refused on 24.08.2021).

Resolved To be reviewed.

21/02832/FP at Hobbs Close Garage at Erection of one detached 4-bed dwelling following demolition of existing garage building as revision of previously approved planning permission 21/00298/FP granted 26.03.2021.

Resolved To be reviewed.

21/02628/SO Screening Opinion: Proposed 25MW solar farm and 12.5MW battery storage facility. Land Opposite Wymondley Grid Station and to the south of Sperberry Hill St Ippolyts. Clerk contacted NHC case officer for consultation letter and extension of time and Wymondley Parish Council who had been notified. A discussion took place to be continued when notification received.

b) NHDC Planning Decisions

21/02245/FPH at Moonacre Newlands Close West Hitchin. Single storey side and rear extensions and replace existing front elevation attached garage door with sliding doors to facilitate conversion of garage into habitable accommodation. CP 30.09.21.

21/02097/LDCP at 1 Gosmore Ley Cottage Hitchin Road Gosmore. Insertion of 2m high gates, brick piers and hedge to the front of the property. Granted 30.09.21.

21/01691/FP at Maydencroft Manor Maydencroft Lane Gosmore. Erection of two detached cattle sheds and relocation of existing access point off Maydencroft Lane including provision of hardstanding from the new access point leading to the existing parking area and permeable surfacing (recycled plastic geogrid) to the existing yard area and landscaping following the demolition of two existing cattle sheds and the partial demolition of one existing cattle shed. CP 30.09.21.

ST. IPPOLYTS PARISH COUNCIL

21/02405/LDCP at Oakwood, Newlands Close East, Hitchin. Single storey rear extension. Granted 05.10.21.

9. FINANCE

a) Payments and Receipts

The following payments were requested:-

- a) £44.34 (inc £7.39 VAT) from Talk Talk (phone and broadband)
- b) £11.99 (inc. £2.00 VAT) from Zen Internet Ltd (office back up 08.10.21-07.11.21)
- c) £1449.54 from Came & Co (annual insurance policy renewal 01.10.21-30.09.21)
- d) £240.00 (inc £40.00 VAT) from PKF Littlejohn LLP (external audit fee)
- e) £88.50 (inc.£17.70 VAT) from John O Conner (Missing chq no.942 re-issue for litter bin emptying Jul & Aug inc bank error adjustment)
- f) £42.90 (inc. £7.15 VAT) from John O Conner (litter bin emptying Sept)
- g) £44.34 (inc £7.39 VAT) from Talk Talk (phone and broadband)
- h) £6.50 from Clerk (Travel Allowance)
- i) £50.05 (inc. £2.40 VAT) from clerk (Admin-ink cartridge, training and Zoom fee)
- j) £37.12 from Clerk (bank error backdated pay Jul,Aug &Sept not received)
- k) £632.80 from Clerk (Oct salary)

Resolved. The total payment of £2648.08 was approved.

The following deposited to the bank: -

- a) £14,000.00 from NHC (second half precept)

b) Orders and Quotations

Quote requested for Rowan Grove hedge/shrub maintenance next to 6 Rowan Grove and off footpath see item 6).

Quote chased for rear of 56-64 Waterdell Lane, tidy up of shrubs on recreation ground.

Order placed for 34 bags of salt to be delivered to the parish early November, address for delivery is Gosmore Care Home C/O Cllr Mr Moore. Cllrs. Mr Moore, Mrs Elliott, Mr Hayler, and Mr Marsh agreed to store supplies.

c) Budget 2022-23

Meeting with Cllrs Mrs Skeggs and Mrs Elliott 8th November agreed.

- i) PKF Littlejohn LLP External Audit no matters raised. Notice of conclusion of audit received and published 21st September.

10. NEW ISSUES

a) Environmental Issues

Agreed to be discussed at November meeting.

11. DATES OF MEETINGS

The next meeting will be the Parish Council Meeting to be held on Monday 15th November 2021 at **7:30pm** at the Parish Hall.

Meeting dates for 2022 agreed as follows:-

Mondays: 10 Jan, 14 Feb, 14 Mar, 11 Apr, 9 May, 13 Jun, 11 Jul, 12 Sep, 10 Oct, 14 Nov at 7.30 with the exception of the April meeting which starts at 7.15pm, this is the Annual Parish meeting and is followed by the Parish Council meeting.

The Chairman thanked everyone for attending and closed the meeting at 9.50pm.