

ST. IPPOLYTS PARISH COUNCIL

Minutes of St. Ippolyts Parish Council held on Monday 13th September 2021 at St Ippolyts Parish Hall.

Welcome to the Meeting of St Ippolyts Parish Council.

ATTENDANCE DETAILS

Cllrs. Mrs Pamela Skeggs (Chairman), Mrs Rebecca Elliott, Mr Daryl Hayler MBE, Mrs Louisa Knapp, Mrs Jane Lintott, Mr R. Moore and Mr Jon Marsh.

In attendance: 6 members of the public with clerk Mrs S.L. Mears.

Also, present: HCC Cllr Mr Paul Clark.

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllr Mr P. Hobson, HCC & NHDC Cllr Mr Richard Thake and NHDC Cllrs. Mrs Claire Strong and Cllr Dr Simon Harwood.

2. CHAIRMAN'S ANNOUNCEMENTS

Members are reminded that any declarations of interest in respect of any business set out in the agenda should be declared.

3. MINUTES OF PREVIOUS MEETING

Copies of the Minutes of the meeting held on Monday 12th July 2021 have been circulated to each member of the Council.

Resolved. The minutes be approved as a true and accurate record of the procedures and be duly signed by the Chairman.

4. PUBLIC PARTICIPATION

Several residents attended to discuss consultation from Waldon Telecom. Residents referred to 20 metre mast out of character in a rural parish, understood from Waldon no other locations considered, questioned long term effects and safety issues of emissions, discussed if NHDC planning department could refuse or is it permitted development. It was noted there is currently no planning application submitted to NHDC.

Land ownership discussed presume Herts Highways and a resident to enquire. Site location plan is incorrect as shows mast located in a private garden. It was also discussed the current number of boxes; some may be redundant. Resident referred to article in local press with reference to a mast in Stevenage.

Cllr Mr Clark will discuss with NHDC Planning Department Simon Ellis and HCC. Clerk to forward information. *See 7.b)*

Two residents attended to discuss S11 housing site, see item 7a).

A resident attended to discuss the Parish Council Annual magazine, see item 7c).

5. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS, POLICE AND OTHERS

Cllr Mr Thake circulated a report prior to the meeting referring to concerns over Glyfada, Gosmore Road; layout of the T junction access kerbs with request for information.

Proposed Telecom installation Broadmeadow roundabout no planning application has been submitted.

Concerns over overgrown hedges on London Road, Sperberry Hill, Ashbrook Lane and Brookend Lane accessing the school have been reported.

Cllr Mr Clark referred to Locality Budget applications can be submitted.

6. CLERK'S REPORT

Parish Council email address issues reported to website provider. Declaration of Acceptance of Office and Pecuniary & Declarable Interests forms sent to NHDC Monitoring Officer.

Councillor and clerk insurance. Reply circulated from Came & Co regarding Employers' Liability, Personal Accident and Public Liability. Email circulated from Cllr Mr Hayler to discuss matter further, see 7e). Policy renewal details for period 01.10.21 circulated.

Resolved Cllr Mr Marsh to review policy.

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HAPTC New Councillor Training session 19th October on zoom 6.30pm-9.00pm. Cost £30.00. Interest received from Cllrs Mr Marsh and Mr Hayler.

Resolved. Agreed by councillors.

NALC Making rural housing more affordable 17th November 12.00-1.15pm, interest received from Cllr Mrs Knapp.

Resolved Cllr to check availability.

20s Plenty circulated HCC Highways meeting agenda for meeting 14.09.21.

Clerk met with contractor Glasso Signs to advise location for site address signs on open spaces, now installed. Fixed Asset Register to be updated.

Clerk awaiting resident reply on marking out the boundary with 6 Rowan Grove.

Request from St Ippolyts Football Club for rent holiday for this season.

Resolved. It was agreed by councillors between meetings, thank you circulated.

Request from a Youth Team for one off use of the pitch circulated to councillors. Agreement advises against sub letting. Further discussion needed for one off use.

Clerk reported overgrown Footpath from Waterdell Lane to recreation ground to Housing Association Settle.

Clerk reported Rowan Grove and recreation ground litter bin overflowing, on-going matter currently resolved.

Cllr Mrs Knapp reported dog waste on Gosmore Village Green, clerk forwarded email to NHDC David Furr.

Highways issues circulated from Cllr Mr Barnard and PCC's van request and community concern form circulated.

Councillors reported correspondence from residents regarding metal detection. An agreement is in place until May 2022 permitting this operation on parish council open spaces. Liaise with Hitchin Museum requested.

Cllr Mr Hayler referred to email correspondence and a discussion on procedures took place, see also item 7a).

7. UPDATE ON ON-GOING MATTERS AND AGREE NEXT ACTIONS

a) Chairman's update.

Site SII. At the invitation of Adam Robinson, Cllrs Mrs Elliott, Mr Hayler, Mrs Lintott, Mr Marsh, Mr Moore, and Mrs Skeggs met with Countryside Properties to discuss land rear of Waterdell Lane. It was a useful discussion, and revised draft site layout plan for 52 dwellings was shown. They will send revised plans to Andrew Hunter NHDC Planning in due course. Cllr Mr Clark referred to NHDC Local Plan still with inspector. Resident referred to greenbelt protection.

Education. Cllr Mrs Skeggs contacted Mrs Rachel Peddie Head of St Ippolyts C.E. (Aided) Primary School, about her thoughts and received an excellent document about School information relevant to future housing developments This document was forwarded to Cllrs, Tom Rea, and Andrew Hunter NHDC Planning and HCC Cllrs Mr Clark and Mr Thake. It is important that financial support for our local school is also forthcoming so that it will be able to accommodate more children in the future.

Consider this document should also be forwarded to NHDC Cllrs Mr Barnard, Mrs Frost, Dr Harwood, and Mrs Strong. Cllr Mr Moore discussed the need for the school to design an extension scheme and offered to draft a letter for council approval to be sent by the clerk.

Resolved. Agreed by councillors.

Sport facilities. Cllr Moore and Cllr Mrs Skeggs met with Mr Belton President of St Ippolyts Bowls Club to discuss their aspirations for Club House. Cllr Elliott, Cllr Moore, and Cllr Mrs Skeggs met Mr Parker, Mr Parsons, and Mr Thapar about their aspirations for replacement Football Pavilion.

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Discussion at both meetings was positive and this will be a wonderful project for our community. Cllr Moore has kindly offered to prepare working draft plans for a replacement building that will provide separate accommodation for each club.

P3. Linda and Roger Smee are giving up their voluntary co-ordinator's roles. On behalf of the Council would like to thank them for all their effort and hard work during the past twelve years. Clerk to inform Countryside Management.

Queens Green Canopy tree planting initiative to mark Her Majesty's Platinum Jubilee information circulated. Councillors in agreement.

Resolved. Location to be agreed by email.

Parish Hall The next management meeting will be on 29th September.

Email correspondence. Discussed, agreed, and noted.

b) Consultations

Proposed telecommunications upgrade - London Road / Broadmeadow Ride Roundabout.

Resolved Parish Council to respond to planning application when submitted to NHDC.

NALC Policy Consultation - Local Nature Recovery Strategies. Deadline 13th October.

c) Parish Council Annual Magazine

Poster for magazine contributions on notice boards and parish council website, deadline 24th September. Clerk contacted sponsors and local groups/organisations for reports and articles.

Resolved. Agreed all councillors to write a short introductory piece including a photograph. Clerk to contact printers regarding dates.

d) Maintenance and repairs

Play equipment painting, contractor is struggling with the back log, hoping to make a start in the autumn.

Safety matting repairs have taken place at Dell Field as requested, however only half of the work has been able to be completed at the recreation ground due to delays in obtaining tile glue.

Dellfield, rotten wood near kissing gate and posts reported.

Resolved. Clerk to view site.

Resident email referred to self seeded trees adj. to property wall on boundary of Gosmore Village Green. Cllr Mrs Skeggs and clerk met contractor 18th August. The contractor noted several small trees, the trees in question are Ash, Sycamore, Ash, Elder, Ash and further run of Ash and Sycamore. Advice was not to kill off or pull up as disturbance of the wall could occur. Contractor advised the tree work required is to cut back to stem. This would be winter work, resident informed. Resident email circulated requesting second opinion on tree work.

Resolved. Councillors agreed resident to get a second opinion, clerk to contact resident.

Rear of 56-64 Waterdell Lane, resident requesting tidy up of shrubs on recreation ground, Cllrs Mrs Skeggs and clerk met with contractor 18th August, quote requested.

Contractor removed overgrown shrubs near play equipment at recreation ground.

Highways email referred to overgrown trees on Gosmore Village Green across to property on Maydencroft Lane, see item 9b).

e) Weekly visual inspection of equipment

Clerk contacted Insurance Company and NHDC and circulated advice received.

Cllr Mr Hayler circulated a summary by email for review. A discussion took place on recommendations, and this would be agreed by email. Cllr Mrs Skeggs referred to maintenance and repair plan in the budget.

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Resolved Cllr Mr Marsh to review the insurance policy. Disclaimer signage was agreed. Cllrs Mr Hayler and Mrs Elliott agreed to undertake training. Clerk to contact HAPTC for future training dates.

8. PLANNING

a) Planning Applications

21/00434/HYA at Land North of Pound Farm Hybrid application for a residential development to provide a total of up to 84 dwellings together with associated access from London Road, including provision of a roundabout, associated parking, landscaping, open space and ancillary works comprising: Phase 1 - Application for full planning permission for the erection of 36 dwellings; Subsequent Phases - Application for outline planning permission all matters reserved except for access on the remaining part of the site for the erection of up to 48 dwellings.

Resolved Response submitted to Planning Officer Tom Rea.

21/02239/FPH at 29 Blackhorse Lane, Hitchin. Erection of detached garden annexe.

Resolved It was agreed between meetings there was no objection.

21/02245/FPH at Moonacre, Newlands Close West, Hitchin. Single storey side and rear extensions and replace existing front elevation attached garage door with sliding doors to facilitate conversion of garage into habitable accommodation.

Resolved. It was agreed between meetings there was no objection.

21/02599/FPH at 1 New England Close, St Ippolyts. Replace existing boundary hedge running parallel to New England Close with red brick wall adjoining and in keeping with existing walls running up both sides of the Close.

Resolved. It was agreed at this meeting there was no objection.

b) NHDC Planning Decisions

21/01961/FPH at 8 Broadmeadow Ride St Ippolyts. Erection of attached single storey side elevation workshop. CP 09.08.21.

21/02143/FPH at Gosmore End Nursing Home Hitchin Road Gosmore. Erection of detached double garage. CP 23.08.21.

21/02001/FPH at 5 Maydencroft Gardens Gosmore. Erection of detached timber clad garden shed. CP 26.08.21.

21/01768/FPH at The Barn Preston Road Gosmore. Erection of detached two storey double garage and attached outbuilding. Refused 24.08.21

21/01540/FPH at 4 The Crescent St Ippolyts. Part two storey, part single storey rear extension. CP 26.08.21.

21/02239/FPH at 29 Blackhorse Lane Hitchin. Erection of detached garden annexe. CP 06.09.21.

Update to Planning application procedure and policy document agreed, to include, where applicable, Parish Council's objections when NHDC subsequently grant planning permission.

9. FINANCE

a) Payments and Receipts

The following payments were requested:-

- a) £30.00 (inc. £5 VAT) from John O Conner (litter bin emptying June as shown on bank statement)
- b) £864.00 (inc. £144.00 VAT) from Galasso Signs Ltd (signage at three play areas)
- c) £11.99 (inc. £2.00 VAT) from Zen Internet Ltd (office back up 08.08.21-07.09.21)
- d) £44.34 (inc £7.39 VAT) from Talk Talk (phone and broadband)
- e) ££11.99 (inc. £2.00 VAT) from Zen Internet Ltd (office back up 08.09.21-07.10.21)
- f) £88.50 (inc.£17.70 VAT) from John O Conner (litter bin emptying Jul & Aug inc bank error adjustment)
- g) £9.10 from Clerk (Travel Allowance)
- h) £63.20 (inc. £4.80 VAT) from clerk (Admin-ink cartridge, postage, stationary and Zoom fee)

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i) £657.60 from Clerk (September Salary inc. backdated pay Jul & Aug £24.80)

Resolved. The total payment of £729.90 was approved.

The following deposited to the bank: -

a) £65.00 from M+L Autocare (magazine sponsorship)

Quarterly payments, receipts and bank reconciliation April-June circulated to councillors.

b) Orders and Quotations

Quote received from Arborcare for tree reduction Gosmore Village Green adj. Maydencroft Lane. £318.00 inc Vat.

Resolved Agreed and order placed.

Quote received for NHDC annual equipment inspection circulated. £50.00 per site

Resolved Agreed to include St Ippolyts Green, order placed for inspection of four sites Dell Field, St Ippolyts recreation ground, Gosmore Village Green and St Ippolyts Village Green.

c) Audit 2020-2021

External Audit subject to intermediate level, information requested on HMRC and 2019/20 Audit relating to any matters raised has been submitted.

10. DATES OF MEETINGS

The next meeting will be the Parish Council Meeting to be held on Monday 11th October 2021 at **7:30pm** at the Parish Hall.

Meeting dates for 2021 agreed as follows:-

Monday of 15th November at 7.30pm. Clerk to circulate 2022 meeting dates.

The Chairman thanked everyone for attending and closed the meeting at 10.20pm.