

ST. IPPOLYTS PARISH COUNCIL

Minutes of the Meeting of St. Ippolyts Parish Council held on Monday 12th April 2021 a virtual meeting on Zoom.

Welcome to the Meeting of St Ippolyts Parish Council. Councillors and Clerk are saddened by the news that His Royal Highness Prince Philip, Duke of Edinburgh has died. Our thoughts are with Her Majesty the Queen and her family at this time. We will now hold a minutes silence, as a mark of respect.

There are a few housekeeping things to note. This is a formal Parish Council meeting and will be held, just like those held in St Ippolyts Parish Hall using the Agenda that has been published.

As with our usual meetings, members of the public will be given opportunity to speak during Item 4 Public Participation. It is impossible to hear if everyone speaks at once. So that we have some order, please would you speak one at a time and give your name. To facilitate this please raise your virtual hand if you would like to speak or wave so that Clerk can see you. The Clerk can mute and remove anyone who causes a nuisance, but of course, we hope this will not be necessary.

ATTENDANCE DETAILS

Cllrs. Mrs Pamela Skeggs (Chairman), Mrs Barbara Thomas (Vice-Chairman), Mr Peter Hobson, Mrs Rebecca Elliott, Mr Robert Moore, and Mr Paul Thapar.

In attendance: Two residents with clerk Mrs S. L. Mears.

Also, present: NHDC Cllr Dr S. Harwood and NHDC & HCC Cllr Mr R. Thake. (part)

1. APOLOGIES FOR ABSENCE

Apologies received from Cllr Mr Trevor Smith.

2. CHAIRMAN'S ANNOUNCEMENTS

Members are reminded that any declarations of interest in respect of any business set out in the agenda should be declared. Cllr Mrs Elliott declared interest in tree work. See 6)

3. MINUTES OF PREVIOUS MEETING

Copies of the Minutes of the meeting held on Monday 8th March 2021 have been circulated to each member of the Council.

Resolved. The minutes be approved as a true and accurate record of the procedures and be duly signed by the Chairman.

4. PUBLIC PARTICIPATION

A resident discussed Rowan Grove boundary with number 6 and shared a presentation with two options in her proposal. First proposal was a request to remove some bushes, add a fence and a programme of suitable replanting. Second proposal to square off the curved wall by 6 sq metres, new wall with matched bricks, no access issues. Councillors discussed boundary, consent would need to be agreed by parish council and request to take parish council land would be at a charge. See 6).

Resolved Councillors agreed to arrange an on-site visit.

A resident discussed planning application 21/00936/FP at Thistley End, Thistley Lane, Gosmore. See 8a).

Cllr Dr Harwood discussed general lack of clarity from planning officers. Cllr Mr Thake discussed planning law and constraints on planning process. A discussion took place.

5. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS, POLICE AND OTHERS

Cllr Dr Harwood discussed community groups needing a community space. Statute for on-line meetings being challenged. Fly tipping, dog waste, using land that is not a public path and parking charges are being discussed at district. NHDC emerging Local Plan consultation discussed.

6. CLERK'S REPORT

Resident email requesting information regarding if parish council can deny footpath access on its own land, resident was advised as previously a request can be denied.

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Resident email circulated regarding Footpath 8 Preston Road to St Albans Highway new rights of way application, HCC Angela Simpkins advised application is sitting fairly low down a long list of other similar applications, it scored low according to HCC's 'statement of priorities'. It will be a number of years before processing the application. St Ippolyts Parish Council will be notified when the process begins.

Resident email regarding emerging Local Plan was referred to North Herts District Council website and the three proposed sites.

Resident request to use Gosmore Village Green for small group folk dancing class circulated.

Resolved One-year fixed fee £25.00 agreed for resident request of use for folk dancing classes on Gosmore Village Green, booking form and an agreement to terms and conditions to be sent.

Resident request received to litter pick was thanked and advised to take rubbish home. Cllr Mrs Skeggs circulated guidelines. Keep Britain Tidy litter pick 28th May-13th June, information to go on Notice boards and website. Resident email regarding a missed litter bin collection at Rowan Grove, matter now resolved.

Resident email circulated regarding Rowan Grove boundary with number 6, plan emailed. See item 4).

Resident emailed regarding Ash Drive overgrown trees land at rear of property, contractor attended June 2020 and no action was needed.

Resolved. Cllr Mrs Skeggs to view, arrangements to be made with the resident.

Cllr Mr Moore circulated an email following a discussion with Cllr Mr Ashley regarding deployment of police speed detector vehicles on London Road and possible speed detectors on pedestrian traffic lights at London Road crossroads with Waterdell Lane.

Resolved Clerk to email Cllr Mr Ashley to action.

Cllr Mr Moore discussed ongoing construction access to Gosmore Village Green, contractor agreed to pay additional monthly fees.

Development in Orchard Close, Cllr Mrs Thomas circulated photo's. Clerk emailed Mr Dean Elgar if access now required no reply received.

Resolved Cllr Mr Moore to contact developer.

Cllr Mr Moore circulated an email to councillors with a request to screen Maydencroft Ltd new steel frame agricultural building with Leylandi and request Netherdown's Maydencroft Gardens development to plant native hedge and remove the Leylandi. Both are not on parish council land.

Resolved Clerk to contact NHDC Planning if reconsideration could be given to planting native trees at Netherdown's site.

Email circulated regarding proposed tree work at Gosmore Village Green by Cllr Mrs Elliott.

Resolved Agreed by councillors and Cllr Mrs Elliott thanked.

Email circulated requesting permission for metal detection on parish council land.

Resolved It was agreed in principle. An agreement would need to be signed to make good.

7. UPDATE ON ON-GOING MATTERS AND AGREE NEXT ACTIONS

a) Chairman's update.

Attended Parish Hall AGM 23 March, CDA Herts meeting. Viewed NHDC Cabinet meeting 16 March, Sustainable Hertfordshire; HCC Climate Change Update for Councillors Friday 26 March documents emailed.

b) Consultations

Rush Green Motors Langley - Ready mixed concrete plant - Inaugural Liaison Committee Meeting proposed date 19th May. Terms of reference reviewed by Cllr Mrs Skeggs who advised of corrections to be made. Parish Council to agree two representatives.

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Resolved Clerk to contact Graeme King at Breedon regarding Terms of Reference and request further information. Cllrs Mr Hobson and Mrs Elliott confirmed an interest to attend.

Consultation on Proposals for a new care home at the former Gosmore care home, Hitchin Road, Gosmore. Presentation to councillors Monday 19th April 6pm, Microsoft Teams link circulated.

c) Election for North and South Wards

Uncontested Election in both St Ippolyts North Ward and St Ippolyts South Ward. Two vacancies in each ward. Daniel Colebrooke NHDC advised Co-option process can begin. Cllr Mrs Skeggs forwarded HAPTC guide and role of councillor.

Cllr Mrs Skeggs thanked Cllrs present Mr Thapar and Mrs Thomas for all the voluntary work they had carried out as councillors, they will be missed and all the best in the future.

d) Maintenance and repairs

Richard Dawes removed tree cuttings on recreation ground following agreed pruning at rear of 72 Waterdell Lane.

Little Almshoe bus shelter quote requested for maintaining the half barrier.

e) Play areas, equipment and pavilion visual inspection

The visual inspection book was not signed at the meeting.

Following Government Coronavirus Covid-19 guidance play equipment and open spaces are open, signage advising use and social distancing measures, due diligence taking place.

8. PLANNING

a) Planning Applications

21/00434/HYA at Land North of Pound Farm Hybrid application for a residential development to provide a total of up to 84 dwellings together with associated access from London Road, including provision of a roundabout, associated parking, landscaping, open space and ancillary works comprising: Phase 1 - Application for full planning permission for the erection of 36 dwellings; Subsequent Phases - Application for outline planning permission all matters reserved except for access on the remaining part of the site for the erection of up to 48 dwellings. Extension of time given by Tom Rea NHDC.

Resolved Agreed request to defer extension deadline, awaiting further reports.

21/00582/FP at Land Adjacent to Brookend Farm House, St Ippolyts. Erection of detached garage and store to serve 1 no. dwelling previously approved under planning permission 18/00194/FP.

Resolved It was agreed between meetings there was no objection.

21/00849/FP at 5 Chestnut Walk, St Ippolyts. Single storey rear extension.

Resolved It was agreed between meetings there was no objection.

21/00966/FP at The Barns, London Road, St Ippolyts. Erection of two storey front and two storey rear extension following demolition of existing rear extension.

Resolved It was agreed to review this application.

21/00936/FP at Thistley End, Thistley Lane, Gosmore. Extension of existing barn to form ancillary home cinema, games room and gym including link corridor to main dwelling following demolition of demolition of stables.

Resolved It was agreed at this meeting there was no objection.

21/01036/FP at Rosedale, Maydencroft Lane, Gosmore. Erection of detached outbuilding for use as a home gym following demolition of existing detached shed.

Resolved It was agreed at this meeting there was no objection.

b) NHDC Planning Decisions

21/00116/FP at 4 East View St Ippolyts. Erection of two storey side extension and part two storey and part single storey rear extension, insertion of rear dormer window to facilitate accommodation in loft space to provide 2 x 2 bedroom and 1 x 1 bedroom flats with associated car/cycle parking and amenity areas. Refused. 17.03.21.

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21/00149/TCA at 1 Letter Box Row, Gosmore. 10 x Conifers - Remove to ground level. No Objection. 18.03.21.

21/00222/FPH at 1 Gosmore Ley Cottage, Gosmore. Development A: Two storey side extension following demolition of existing rear and side extensions. Changes to window openings and finish of existing two storey house. Development B: New walling and gates to street boundary. Split Decision 25.03.21.

21/00297/FPH at 45 Waterdell Lane St Ippolyts. Erection of outbuilding in rear garden. CP 29.03.21.

21/00298/FP at Hobbs Close Garage London Road St Ippolyts. Erection of one detached 3-bed dwelling following demolition of existing garage building as revision of previous approved planning permission 19/00082/FP granted April 2019. CP 29.03.21.

c) Planning Contributions

Planning Contributions S106: Informal Open Space - £543.06, Sustainable Transport - £2,324.81, Waste & Recycling - £515.07.

Form submitted for S106 Waste and Recycling for replacement litter bin at Rowan Grove. See 9b).

9. FINANCE

a) Payments and Receipts

The following payments were requested:-

- a) £30.00 (inc. £5.00 VAT) from John O Conner (Litter bin emptying February)
- b) £11.99 (inc £2.00 VAT) from Zen Internet Ltd (office back up 08.03.21-07.04.21)
- c) £30.00 from Alford Printing Services (litter leaflet printing)
- d) £30.00 (inc. £5.00 VAT) from John O Conner (Litter bin emptying March)
- e) £100.00 from Cllr Mrs Skeggs (Chairman allowance)
- f) £11.99 (inc £2.00 VAT) from Zen Internet Ltd (office back up 08.04.21-07.05.21)
- g) £802.03 from HAPTC (Subscription HAPTC £683.09 NALC £118.94)
- h) £6.50 from Clerk (Travel Allowance)
- i) £15.15 (inc. £2.40 VAT) from clerk (Admin-stationary and Zoom Monthly fee)
- j) £41.94 (inc £6.99 VAT) from Talk Talk (April phone and broadband)
- k) £620.48 from Clerk (April Salary)

Resolved. The total payment of £1700.08 was approved.

The following were deposited to the bank: -

- a) HMRC £1243.57 (VAT refund 01.10.21-31.12.20)
 - b) Simmons Ltd £300.00 March monthly rental fee construction access to Gosmore Village Green.
- Total deposited £1543.57

b) Orders and Quotations.

Litter and Countryside Code posters, Cllr Mrs Thomas requested 30 more posters to be printed.

Resolved Agreed.

Litter bin additional collection arranged for Gosmore Village Green and Rowan Grove. £5.00 per bin

Resolved Quote agreed and order placed.

John O Conner quote for Rowan Grove litter bin £479.62 exc. VAT and John O Conner quote to remove the tulip litter bin, replace with the new closed litter bin set on a slab, plus labour and disposal £288.50 exc. VAT.

Resolved Quotes agreed and order placed. See 8c).

Quote for painting equipment:

Roundabout to be rubdown and completely repainted to the original colours. £395.00

Seesaw to be rubdown completely and repainted in the original colours. £360.00

Benches x 2 to be rubdown & 2 coats of black metal paint to be applied in the same area. £590.00

Red bench next to the pavilion to be rubdown undercoated then one coat of red gloss paint. £375.00

Noticeboard at London Road Crossroads to be Undercoated filled then Prep for one coat of black satin exterior paint £250.00

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Bench: Broadmeadow Estate nr Sycamore Close, all the graffiti to be moved all metal arms & legs to rubdown then to apply 2 coats of metal paint to original colour. Also the woodwork to the bench to be rubdown then apply 2 coats of wood stain.£425.00

Bench to be repainted at Gosmore Green, rubdown & Repaint to its original state. £399.00

Total Cost. £2794.00.

Resolved To be reviewed by councillors.

Bus Shelter Little Almshoe quote with options received from James Roger, CCS Contracts.

Resolved. Option 1 agreed with the addition of part fencing, further quote to be requested.

c) Audit 2020-2021

Documents for External Audit received. St Ippolyts Parish Council selected for intermediate review 5% sample.

10. DATES OF MEETINGS

The next meeting will be the AGM Parish Council Meeting to be held on Monday 10th May 2021 at **7:30pm** on Zoom.

Meeting dates for 2021 agreed as follows:-

Mondays of 14th June, 12th July, 13th September, 11th October, 15th November at 7.30pm.

The Chairman thanked everyone for attending and closed the meeting at 10.50pm.