

ST. IPPOLYTS PARISH COUNCIL

Minutes of the Meeting of St. Ippolyts Parish Council held on Monday 8th February 2021 a virtual meeting on Zoom.

Welcome to the Meeting of St Ippolyts Parish Council. There are a few housekeeping things to note.

This is a formal Parish Council meeting and will be held, just like those held in St Ippolyts Parish Hall using the Agenda that has been published.

As with our usual meetings, members of the public will be given opportunity to speak during Item 4 Public Participation. It is impossible to hear if everyone speaks at once. So that we have some order, please would you speak one at a time and give your name. To facilitate this please wave so that Clerk can see you. The Clerk can mute and remove anyone who causes a nuisance, but of course, we hope this will not be necessary.

ATTENDANCE DETAILS

Cllrs. Mrs Pamela Skeggs (Chairman), Mrs Barbara Thomas (Vice-Chairman), Mr Trevor Smith, Mrs Rebecca Elliott, Mr Robert Moore, and Mr Paul Thapar

In attendance: Two members of the public with clerk Mrs S. L. Mears.

Also, present: HCC Cllr Mr D. Ashley.

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from Cllrs. Mr Peter Hobson and Mrs Sulu Pike and HCC & NHDC Cllr Thake.

2. CHAIRMAN'S ANNOUNCEMENTS

Members are reminded that any declarations of interest in respect of any business set out in the agenda should be declared.

3. MINUTES OF PREVIOUS MEETING

Copies of the Minutes of the meeting held on Monday 11th January 2021 have been circulated to each member of the Council.

Resolved. The minutes be approved as a true and accurate record of the procedures and be duly signed by the Chairman.

4. PUBLIC PARTICIPATION

A resident discussed heavy plant traffic using Waterdell Lane and referred to a vehicle mounting the pavement. A discussion took place on construction sites within Gosmore. See item 7a). Resident to monitor vehicles to identify further action required.

A resident referred to a discussion to take place in item 6) on the Concrete Batching Plant in Langley.

5. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS, POLICE AND OTHERS

Cllr Mr Ashley referred to HCC staff not furloughed but assisting with Covid testing programme. Bus services still operating, awaiting government announcement on commencement of school bus services. 10-15% pupils are at school. Gritting operation currently taking place. Luton Airport consultation on-going.

Cllr Mr Ashley discussed S106 for footpath to Gosmore, Cllr Mr Moore referred to a discussion with Cllr Dr Harwood and Cllr Mrs Skeggs circulated email discussion with planning officer Tom Rea.

Cllr Mr Ashley discussed poor condition of many rights of way in current wet weather, access to footpaths and pedestrian journey improvements under discussion.

6. CLERK'S REPORT

Licence for construction access to Gosmore Village Green 5-month period now ceased, clerk invoiced for additional month and agreed to meet developer Gregg Rust for a formal sign off. Date to be arranged. Email circulated from Cllr Mr Moore regarding fencing re-instated but on parish council land and further access required. Cllr Mrs Elliott referred to wooded area with an interest in future plans.

Resolved Clerk to email developer for an update and invoice for an additional month until advised otherwise.

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Parish council website upgrade completed. Photos of clerk and councillors with ward and interests can be added.

Resident email referred to tree work on highway and private land and was referred to highways.

Resident email circulated removal of tree cuttings grown into fence from recreation ground required. Resident asked permission to cut back tree to keep it maintained, advising only inches to be removed.

Resolved Clerk to contact grounds maintenance, councillors agreed resident request.

Email circulated from Mark Hindmarch on street naming development formerly known as Glyfada on Gosmore Road. Gosmore Gate suggested by developer.

Resolved Agreed by councillors.

Clerk received the completed form and agreement to terms and conditions for a resident to undertake exercise classes on Gosmore Green, resident sent a further request to use recreation ground, agreed by councillors.

Codicote Parish Council requested a joint letter to NHDC Simon Ellis on monitoring vehicle movements at the Concrete Batching plant. Cllr Mr Moore circulated email discussion with Graeme King from Breedon referring to proposed Liaison Group. Cllrs Mrs Skeggs suggested Langley Parish Meeting and Welwyn Parish Council should be involved. Resident suggested monitoring traffic stay on the parish council agenda.

Resolved. Agreed by councillors, clerk to email Codicote Parish Council and contact Breedon regarding Liaison Group.

AOCV The Bird in Hand PH, date of listing 03/02/2021. Clerk awaiting notification from NHDC.

Clerk to attend LGA Code of Conduct HAPTC meeting 11.02.21 with Herts Monitoring Officers and 18.02.21 HAPTC meeting dealing with Freedom of Information requests.

7. UPDATE ON ON-GOING MATTERS AND AGREE NEXT ACTIONS

a) Chairman's update.

Attended Halls Network Meeting.

Discussed heavy plant traffic with Josh Roughan, Netherdown (Herts) Ltd who advised their transport/ delivery companies are given a map of where the site is located and he will make sure when placing all future orders, the firms are given another copy of the directions. When some confirmed dates from utilities companies regarding the road closures clerk will be informed. Obviously, with other development sites cannot assume the vehicles going through the estate were going to or from this site.

North Herts District Council - Highways Liaison Meeting - 15 February 2021

b) Consultations

Hertfordshire Waste Local Plan - Draft Plan Consultation. Deadline 19.03.21.

Resolved. Cllr Mrs Elliott to review.

c) Maintenance and repairs

Cllr Mr Thapar advised topsoil outside Football Pavilion is to re-instate goal post areas at the recreation ground.

d) Litter

Resident emailed regarding overflowing litter bin at Rowan Grove, clerk reported matter to John O Conner. Bin overflowing with household rubbish, notice added to the bin has been removed. Resident suggested removal or replacement of a closed bin. Cllr Mrs Skeggs suggested asking whether S106 Waste and Recycling contribution could be used.

Resolved. Councillors agreed closed bin, clerk to email NHDC Stephanie Blunt.

Cllr Mrs Skeggs circulated a resident email regarding litter at Sperberry Hill.

e) Play areas, equipment and pavilion visual inspection

The visual inspection book was not signed at the meeting, inspection list has been circulated.

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Following Government Coronavirus Covid-19 guidance play equipment and open spaces are open, signage advising use and social distancing measures, due diligence taking place.

Non play equipment report completed by Cllr Mr Thapar. Clerk to provide list of work required.

8. PLANNING

a) Planning Applications

20/03027/FP at Pound Farm, London Road, St Ippolyts. Installation of concrete ring beam to anchor seasonal airdome over an existing tennis court.

Resolved. It was agreed between meetings to object on the following reasons: It is a large, obtrusive and illuminated structure in a residential property in the green belt.

20/03074/FPH at 27 Blackhorse Lane, Hitchin. Erection of detached timber clad garden annexe.

Resolved It was agreed between meetings to object to a new dwelling in close proximity to a neighbouring property.

21/00015/FPH at The Barn, Preston Road, Gosmore. Single storey rear extension and replace existing front elevation and existing rear elevation rooflights with dormer windows.

Resolved It was agreed between meetings no objection.

21/00116/FP at 4 East View, St Ippolyts. Erection of two storey side extension and part two storey and part single storey rear extension, insertion of rear dormer window to facilitate accommodation in loft space to provide 2 x 2 bedroom and 1 x 1 bedroom flats with associated car/cycle parking and amenity areas.

Resolved It was agreed to raise objection to inappropriate overdevelopment, out of character.

21/00217/FPH at Maydencroft Manor, Gosmore. Insertion of two dormer windows on East elevation and single storey side extension on North elevation.

Resolved It was agreed at this meeting there was no objection.

21/00218/LBC at Maydencroft Manor, Gosmore. Insertion of doors to South and North elevations, alteration of kitchen roof line back to original pitch and insertion of two dormer windows on the East elevation. Erection of single storey side extension on North elevation. Removal of existing velux roof light and existing rear orangery. Lime washing brickwork of 1980's part of house, repairs to historic fabric and internal alterations.

Resolved It was agreed at this meeting there was no objection.

21/00298/FP at Hobbs Close Garage, London Road, St Ippolyts. Erection of one detached 3-bed dwelling following demolition of existing garage building as revision of previous approved planning permission 19/00082/FP granted April 2019.

Resolved It was agreed at this meeting there was no objection.

21/00222/FPH at 1 Gosmore Ley Cottage, Gosmore. Two storey side extension following demolition of existing rear and side extensions. Change to window openings and finish of existing two storey house. New walling and gates to street boundary.

Resolved It was agreed at this meeting there was no objection.

b) NHDC Planning Decisions

20/02680/FPH at 49 Waterdell Lane St Ippolyts. Conversion of chalet bungalow to two storey dwelling involving raising and replacement roof incorporating three front dormer and two rear dormer windows, single storey rear extension and replace garage door with window to facilitate conversion of existing attached garage into habitable accommodation. CP 12.01.21.

20/02392/FP at Land at 1 To 9 Letter Box Row Gosmore. Creation of parking area to provide three parking spaces following demolition of existing front retaining wall. Withdrawn 14.01.21 (*Parish Council Objected*).

20/02962/FPH at 4 Langbridge Close Hitchin. Single storey rear extension. CP 27.01.21.

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20/03049/AG at Hunters Gate Farm Preston Road Gosmore. Erection of steel framed agricultural storage building adjoining existing agricultural building. Prior Approval Not Required. 02.02.21.

c) Planning Contributions

Planning Contributions S106: Informal Open Space - £543.06, Sustainable Transport - £2,324.81, Waste & Recycling - £515.07.

St Ippolyts Stores confirmed an interest in having a cycle rack.

Resolved Cllr Mr Hobson to review design for locations discussed. Clerk to liaise with venues. Quote for installation to be obtained.

9. FINANCE

a) Payments and Receipts

The following payments were requested:-

- a) £11.99 (inc £2.00 VAT) from Zen Internet Ltd (office back up 08.01.21-07.02.21)
- b) £41.94 (inc £6.99 VAT) from Talk Talk (January phone and broadband)
- c) £30.00 (inc £5.00 VAT) from John O Conner (GM) Ltd (litter bins January)
- d) £396.04 (inc £66.01 VAT) from NHDC (emptying 3 dog bins 1.4.20-31.03.21)
- e) £400.00 from Parish websites Ltd (silver package & email hosting 16.02.19-15.02.21)
- f) £41.94 (inc £6.99 VAT) from Talk Talk (February phone and broadband)
- g) £3.90 from Clerk (Travel Allowance)
- h) £80.00 from Clerk (Home Allowance 02-04)
- i) £40.80 (inc. £5.32 VAT) from clerk (Admin-ink cartridge, stationary and Zoom Monthly fee)
- j) £620.28 from Clerk (February Salary)

Resolved. The total payment of £1667.09 was approved.

The following was deposited to the bank: -

No receipts deposited.

Quarterly payments, receipts and bank reconciliation October-December circulated to councillors.

b) Orders and Quotations.

Order placed with Treadaway for electrical inspection of Football Pavilion. St Ippolyts F C advised.

Boxap prices received and circulated for cycle racks.

Cllr Mrs Elliott advised a contractor will be providing a quote to remove the bus stop shelter at Little Almshoe.

10. DATES OF MEETINGS

The next meeting to be held on Monday 8th March 2021 at **7:30pm** on Zoom.

Meeting dates for 2021 agreed as follows:-

Mondays of 12th April (Annual Parish), 10th May (AGM), 14th June, 12th July, 13th September, 11th October, 15th November at 7.30pm except for the April meeting starting at 7.15pm.

The Chairman thanked everyone for attending and closed the meeting at 9.10pm.