

ST. IPPOLYTS PARISH COUNCIL

Minutes of a Meeting of St. Ippolyts Parish Council held on Monday 10th April 2017 at St Ippolyts Parish Hall.

ATTENDANCE DETAILS

Cllrs. Mrs P. Skeggs (Chairman), Mrs B. Thomas (Vice Chairman) Mr P. Thapar, Mr T. Smith,, Mr P Hobson, Mrs K. Morrice, Mr R. Moore and Miss O. Marsh.

In attendance: Clerk Mrs S. L. Mears

Also present: HCC & NHDC Cllr Mr R. Thake (part of the meeting).

1. APOLOGIES FOR ABSENCE

Apologies for absence had been received from NHDC Cllrs. Mrs F. Frost, Mr D. Barnard and HCC Cllr Mr D. Ashley.

2. CHAIRMAN'S ANNOUNCEMENTS

The Chairman welcomed everyone.

Members were reminded that any declarations of interest in respect of any business set out in the agenda should be declared. Cllr Mr Thapar declared an interest in 10a).

3. MINUTES OF THE PREVIOUS MEETING

Copies of the Minutes of the meeting held on Monday 13th March 2017 had been circulated to each member of the Council.

Resolved. The minutes be approved as a true and accurate record of the procedures and be duly signed by the Chairman.

4. PUBLIC PARTICIPATION

There was none.

5. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS, POLICE AND OTHERS

A discussion on overgrown hedges on highways land took place.

Resolved Clerk to contact Cllr Mr Ashley for issue at Hitchin Road near Gosmore sign London Road (B656) near current road works and Cllr Mr Thake for Mill Road.

6. CLERK'S REPORT

Clerk contacted Stevenage Borough Council with regards to emerging local plan H03 North of Stevenage housing site, reply from Deborah Horner, Planning Policy circulated to councillors.

Letter of councillor support sent to St Ippolyts Stores regarding application for a community post office.

Bowls Club reported fly tipping at the Football Pavilion, St Ippolyts United Football Club referred to matter in hand.

Public Rights of Way near Charlton and Gosmore email received from Cllr Mr Thake referring to Nicholas Maddex email regarding fencing of some unofficial paths.

7. UPDATE ON ON-GOING MATTERS AND AGREE NEXT ACTIONS

a) Chairman's update

NHDC Local Development Scheme Timetable for producing a new Local Plan circulated to councillors. A discussion took place.

b) Consultations

Civic Voice Consultation Parish Council view's on Housing white paper – deadline 12th April

c) St Ippolyts Village Green Lease

Mrs Cheryl Whittaker, HRJ Foreman Laws in correspondence with Marie Searle, NHDC regarding tenant covenants.

d) Maintenance and Repairs

Roland Bailey has replaced the wooden post at the Recreation Ground and repaired the P3 Notice Board, Waterdell Lane.

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e) Community Lunch

Community lunch and Harvest Lunch Sunday 1st October were discussed.

Resolved. Councillors agreed to provide Harvest lunch.

f) Play areas, equipment and pavilion visual inspection

(i) The visual inspection book was signed at the meeting.

Cllr Mrs Thomas referred to overflowing bin at Broadmeadow.

8. PLANNING

a) Planning Applications

17/00632/1HH at 8 Waterdell Lane, St Ippolyts. Single storey rear extension following demolition of existing single storey lean-to structure.

Resolved. It was agreed at this meeting there was no objection.

17 /00644/1HH and 17 /00645/1 LB at Brookend Farm House, Stevenage Road, St Ippolyts. Insertion of two replacement windows and one pair of double doors to north elevation and internal and external alterations.

Resolved. It was agreed at this meeting there was no objection.

b) Planning Decisions

17/00540/1PUD at 14 The Paddock, Hitchin, Certificate of Lawful Development - Proposed single storey rear extension. Proposed development granted. 20/3/17.

17/00181/1HH at Folly House, Folly Lane, St Ippolyts. Approved barn to be repositioned 700mm away from boundary line. Withdrawn 20/3/17.

16/01402/1 at Land Adjacent 20, Maydencroft Lane, Gosmore. Erection of two x 2 bedroom dwellings (as amended by drawing received 1st August 2016). CP 31/3/17

c) Planning Contributions

Clerk to arrange a site visit with Wicksteed Play Equipment to discuss junior fitness equipment at Recreation Ground.

Resolved. Clerk to contact NHDC Stuart Izzard to provide details of proposed project.

Quote for storage area behind Football Pavilion not received yet.

9. FINANCE

a) Payments and Receipts

The following payments were requested:-

a) £386.50 from Roland Bailey (Recreation Ground post £91.50, P3 Notice board repairs £295.00) (inc in 16/17 Audit)

b) £355.68 (inc £59.28 Vat) from NHDC (Dog bin emptying) (inc in 16/17 Audit)

c) £792.44 from HAPTC (Annual subs 1.4.17-31.3.18 HAPTC £682/NALC £110.44)

d) £31.26 (inc £5.21 VAT) from Talk Talk (phone & broadband)

e) £46.58 from Clerk (Admin-card, stamps, printer ink cartridges)

f) £3.90 from Clerk (Travel Allowance)

g) £545.61 from Clerk (April Salary)

Resolved. The total payment of £2161.97 was approved.

(£682.90 included in 16/17 Audit £1479.07 this year to date).

The following receipts were deposited to the bank

a) £12,500 from NHDC (1st half of Precept)

NALC and SLCC Salary Scales 2016-2018 new pay scales implemented 1st April 2017.

Resolved. Standing Order to be amended. Letter of authority to be signed by signatories.

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b) Orders and Quotations

Order placed with Tim Lawrence for a new lock and 8 keys at the Football Pavilion.

c) Audit 2016-17

Clerk and Cllr Mrs Skeggs will meet with internal auditor Mr Jeff Chapman 3rd May.

d) Tax Returns

Clerk completed end of year VAT returns.

10. NEW ISSUES

a) St Ippolyts Pavilion and Pitch Joint Agreement

Clerk circulated to councillors current agreement due to expire 31st May. A discussion took place.

Resolved Councillors agreed no changes, clerk to send draft to both football clubs.

11. DATES OF MEETINGS

The next meeting will be the AGM Parish Council Meeting to be held on Monday 8th May 2017 at **7:30pm** at the St. Ippolyts Parish Hall.

Meeting dates agreed as follows:-

Monday of: Jun 12th Jul 10th, Sep 11th, Oct 9th, Nov 13th. All meetings to be held at the Parish Hall start at 7.30pm with the exception of the April meeting which starts at 7.15pm.

The Chairman thanked everyone for attending and closed the meeting at 9.15pm.